

**Bethel University Social Work Program
Junior Field Experience Learning Contract
EXAMPLE**

Student: _____ **Faculty Liaison:** _____

Agency: _____ **Address:** _____

Field Instructor: _____ **Phone:** _____

Task Supervisor: _____ **Phone:** _____

Beginning Month/Date: _____ **Ending Month/Date:** _____

Student Weekly Schedule: _____ **Supervision Time:** _____

Assignments: _____

1. Assessment: Student will be able to identify and assess the strengths, needs and capacities of a client system.

Learning Objectives:

- ✓ I will observe two interviews by <date>. I will conduct interviews with client <how many?>
- ✓ I will write an assessment of a client system based on a meeting with an individual/family/group/community and discuss it in supervision.
- ✓ I will complete an analysis of the community in which agency is situated by < date >.

2. Planning: Student will be able to develop a plan from various practice methods and implement the plan to improve the well being of people.

Learning Objectives:

- ✓ I will observe agency staff in planning process for individual, group and family meetings.
- ✓ I will develop and write a plan with and for at least one client system by <date>.
- ✓ I will write a case record that includes a plan for the client system by <date>.

3. Practice Evaluation: Student will be able to evaluate the extent to which the goals of the case or service plan were achieved.

Learning Objectives:

- ✓ I will participate in an evaluation of a client plan or agency program and discuss with field instructor.
I will identify and review the evaluation process or tools(s) used by the agency and discuss with field instructor.

4. Helping Skills: Student will be able to use communication and relationship skills that enhance and empower people's ability to cope and problem solve.

Learning Objectives:

- ✓ I will use the Social Work Skills Interview Rating Form to evaluate my interviewing skills.
- ✓ I will interview agency staff member by <date> to learn about theories used in agency practice.

5. Referral/Resources: Student will be able to demonstrate knowledge of a referral system and be able to link people with needed services, resources, and opportunities.

Learning Objectives:

- ✓ I will become familiar with and use service directories, including technology searches by November 15.
- ✓ I will complete Agency Referral Form on key agency resources by <date>.
- ✓ I plan to tour 1-2 agencies referral sources <date>.

6. Diversity: Student will be able to intervene effectively on behalf of the most vulnerable and discriminated against populations

Learning Objectives:

- ✓ I will evaluate my culturally competency utilizing classroom or agency forms and discuss with supervisor.
- ✓ I will attend Day on the Hill to see how the Joint Religious Legislative Coalition advocates for vulnerable populations.

7. Organizational Development: Student will be able to promote effective and responsive human service organizations.

Learning Objectives:

- ✓ By Nov 1, I will read Agency Annual Report and policy manuals to better understand agency policy.
- ✓ I will interview the appropriate staff member by <date> to learn about program grants and evaluation.

8. Social Justice: Student will be able to promote, implement, and contribute to the development of just economic and social policies.

Learning Objectives:

- ✓ I will monitor legislative activities of importance to my agency and clients served and discuss in staff meeting.
- ✓ I will write a policy analysis paper related to a social policy that impacts clients serve by agency.

9. Self-Assessment: Student will be able to evaluate one's own professional growth and development.

Learning Objectives:

- ✓ I will come prepared for supervision, ready to discuss values, ethics and my practice.
- ✓ I will participate in informal and formal evaluation process and use supervision to improve my practice.
- ✓ I will use the Social Work Skills Self-Appraisal Questionnaire as a tool for self assessment.

10. Professional Responsibility: Student will be able to identify with the social work profession and uphold its standards and ethics.

Learning Objectives:

- ✓ I will read journal articles and review knowledge that relates to my field practicum and discuss in supervision.
- ✓ I will identify and discuss social work values, legal duties and ethical decision-making in supervision meeting.

Student Signature: _____ **Date:** _____

Field Instructor Signature: _____ **Date:** _____

Task Supervisor Signature: _____ **Date:** _____

Faculty Liaison Signature: _____ **Date:** _____